



Please circle the location at which you are applying:  
Carrollton Bay Springs Mirror Lake Stonebridge Luella

\_\_\_\_\_  
POSITION DESIRED

\_\_\_\_\_  
DATE AVAILABLE

\_\_\_\_\_  
INTERVIEWED BY

\_\_\_\_\_  
NAME (FIRST) (MIDDLE) (LAST) SPOUSE'S NAME

\_\_\_\_\_  
HOME ADDRESS

\_\_\_\_\_  
BIRTH DATE SOCIAL SECURITY # HOME PHONE # CELL PHONE #

EMERGENCY CONTACT INFORMATION:

NAME: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_ PHONE # \_\_\_\_\_

If you are under age 18, can you submit a work permit if hired?  Yes  No

If you are not a US Citizen, do you have a VISA to work in the US?  Yes  No

If yes, what kind of VISA classification so you have? \_\_\_\_\_

VISA Registration # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Has bond or security clearance ever been denied &/or canceled?  Yes  No

If yes, please explain: \_\_\_\_\_

EDUCATION:

PLACE

DATES

DIPLOMA, CERTIFICATE, DEGREE

ELEMENTARY \_\_\_\_\_

SECONDARY \_\_\_\_\_

COLLEGE \_\_\_\_\_

OTHER \_\_\_\_\_

Please tell us about your experience with groups of children. Indicate ages of children, your duties, dates you worked in this position, reasons for leaving, etc.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever attended/completed any child care training courses?  Yes  No

If yes, please list: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Please list employment history for the past ten years, beginning with your most current or last employer. If you have been unemployed during any time within the past ten years, list how you spent your time, e.g. student, housewife, unemployed, etc. If you need additional space, please use a separate employment record form.

DATES	NAME AND ADDRESS OF EMPLOYER	POSITION	REASON FOR LEAVING
From _____ To _____			
From _____ To _____			
From _____ To _____			
From _____ To _____			
From _____ To _____			
From _____ To _____			

Please indicate your availability: M T W TH F Times: \_\_\_\_\_ am/pm - \_\_\_\_\_ am/pm

Have you had CPR Training within the past 2 years?  Yes  No  
If yes, give expiration date: \_\_\_\_\_

Have you had First Aid Training within the past 2 years?  Yes  No  
If yes, give expiration date: \_\_\_\_\_

Bright From the Start: Georgia Department of Early Care Learning requires annual childcare training. Are you willing to participate?  Yes  No

Do you have a criminal record?  Yes  No  
If yes, please explain: \_\_\_\_\_

Have you ever been shown by credible evidence, e.g., a court order or jury, a department's investigation or other reliable evidence to have abused, neglected or deprived a child or adult or to have subjected any person to serious injury as a result of intentional or grossly negligent misconduct?  Yes  No

Under the American with Disabilities Act of 1991, this program is required to reasonably accommodate individuals with a disability. The reasonable accommodation requirement applies to the application process, any pre-employment testing, interviews and actual employment, but ONLY if the program supervisor is made aware that an accommodation is required. If you are disabled and require accommodation, you may request it at ANY time during the interview process. You are obligated to inform the program director of your needs if it will impact your ability to perform the job for which you are applying.

Do you have a valid driver's license?  Yes  No  
If yes, give the license number and class of license \_\_\_\_\_

I certify that all information on this application is correct. I have not given any false statement concerning my qualification requirements.

Signature \_\_\_\_\_ Date \_\_\_\_\_